The Immigrant Scholarship Hustle (ISH) was created in 2017 as a result of the partnership of Scholarships A-Z and The Academic and Leadership Accelerator for Service (ALAS). The ISH program coaches undocumented high school seniors in the Phoenix metropolitan area to apply for scholarships and undocu-friendly colleges and universities.

**Immigrant Scholarship Hustle Program Fellow**

**Description**
The ISH Program Fellowship is a unique opportunity for undergraduate juniors, seniors or graduate students to gain a deeper understanding of the skills and knowledge required to support undocumented students succeed in their educational journey and learn from a team of seasoned professionals that are passionate about working in the education field. The role will be responsible for implementing the ISH program with support and guidance from ISH Directors.

**Responsibilities**

- Schedule, coordinate, and facilitate staff meetings
- Collaborate with Director of Marketing and Outreach to create marketing materials
- Schedule, coordinate, and facilitate student recruitment sessions
- Maintain and update digital resource guide to be distributed at recruitment sessions
- Coordinate recruitment efforts
- Coordinate applicant interviews
- Coordinate and facilitate all program sessions (including orientation and student sessions)
- Coordinate the update of program curriculum
- Coordinate guest speakers and facilitators
- Coordinate and manage program logistics (location, materials, food, etc.)
- Coordinate program evaluations
- Manage support services during the program in July for ISH participants for 100% program attendance and 100% college enrollment

**Qualifications**

- Currently enrolled in a college or university. Junior, Senior, or Graduate standing preferred.
- Passionate about mentoring and supporting undocumented and DACA high school seniors
- Direct knowledge and personal connection to the undocumented experience
- Willingness to learn to develop and implement an individual work plan
- Willingness to participate in the creation of ISH’s educational resources (i.e. research, input/feedback, production, distribution, etc.)
- Demonstrable commitment to immigrant rights
- Ability to work well in a team and/or group setting
- Bilingual, English and Spanish
- Flexible work and/or school schedule
- Access to some form of reliable transportation
- Preferred: Able to comfortably lead presentations and workshops in two or more languages
- Preferred: Career interest in working with undocumented youth in an educational setting (i.e. teaching, counseling, social service, etc.)
Previous coordination experience with people or programs are preferred.

**Time Commitment**
- Commit to 5-8 hours/week from March through May 2020
- Commit to 10-15 hours/week from June through July 2020
- Commit to 50 hours during the ISH program week in July 2020

**Benefits**
Through participating in ISH, the Program Fellow will benefit in the following ways:
- The Program Fellow will receive a $3,000 stipend
  - $1,500 after training and $1,500 after successful completion of the program in July
- Expand their knowledge and expertise about educational access and topics affecting undocumented students
- Develop their mentorship skills to support undocumented students
- Develop their assessment, planning, partnership development, and outreach skills
- Sharpen their communication skills, time-management, and interpersonal skills
- Receive customized professional mentorship
- Be part of an engaged, collaborative, and close-knit team
- Contribute to and benefit from the larger ScholarshipsA-Z/ALAS family

**How to apply**

**Non-Discriminatory Statement**
ScholarshipsA-Z provides equal employment opportunity to all persons without regard to age, ancestry, sex, race, color, religion, national origin, ability, sexual orientation, gender identity, familial status, marital status, education level, or life-threatening illness, and promotes the realization of this policy through a positive, continuing program of affirmative action. ScholarshipsA-Z is committed to equal opportunity for all applicants and staff members in personnel matters. We strive for a team that reflects our community and celebrates identities. People of color, immigrants, womxn, and LGBTQ candidates are strongly encouraged to apply.